DAIS
Domestic Abuse Intervention Services

Position Opening – Shelter Advocate

Click here to Apply!

Variable Part-time: Available shifts include weekdays, weekends, occasional overnights, and holiday coverage as needed.
Pay: $21.42 per hour; $2.50 per hour shift differential for hours worked between 11pm-7am

About DAIS:
Domestic Abuse Intervention Services (DAIS) empowers those affected by domestic violence and advocates for social change through support, education, and outreach. DAIS envisions a nonviolent community that actively promotes safety, peace, justice, and hope.

DAIS is an equal opportunity/affirmative action employer

About the job:
DAIS Shelter Advocates work to ensure that victims of intimate partner violence and their children staying in our emergency shelter have a safe, dignified, and empowered experience as they work to address the impact of intimate partner violence in their lives. Shelter Advocates utilize the principles of trauma informed care and the empowerment philosophy of advocacy to support DAIS clients. Shelter Advocates help to maintain cleanliness and order in shelter common areas while engaging residents in efforts, clean and prepare rooms for new residents, assist with daily living needs, conduct shelter intakes and orientations, and communicate communal living guidelines. The Shelter Advocate role is an awake position; current coverage needs include weekdays, weekends, occasional overnights, and holidays as needed. If you're passionate about working in role like this, and you meet the minimum requirements of the position, we'd love to hear from you.

Qualifications:
- High school graduates or equivalent required
- Two years of experience working with trauma survivors required
- Experience in a residential setting & crisis intervention strongly preferred
- Experience in crisis intervention and knowledge of domestic violence issues preferred
- Excellent computer skills including knowledge of Microsoft office preferred
- Bilingual abilities a plus

Primary responsibilities include:
- Maintaining cleanliness in shelter common areas, including the shelter kitchen; engaging clients to participate in efforts
- Cleaning and preparing rooms for client intakes
- Assisting clients with daily living needs
- Understanding and utilizing principles of trauma informed care and the empowerment philosophy of advocacy to support clients
- Conducting shelter intakes and shelter orientations
- Supporting other client and crisis services as needed, including providing help line coverage, monitoring security cameras, and providing building access to shelter clients
- Communicating shelter rules and communal living guidelines to clients and addressing difficulties or problems that arise
- Maintaining professionalism and professional boundaries with clients and staff alike

Work Environment and Physical Demands:
- Work requires the ability to ascend or descend stairs, as well as the agility to move about and position oneself efficiently to perform physical tasks and address emergency situations.
- Position requires the ability to monitor, and observe the activities of clients, and the children of clients, within the facility and to detect, discern, or exchange information both in person and over the telephone to address resident inquiries and needs.
- Regularly exposed to cleaning products, chemicals, and solvents.
- Occasionally works in outdoor weather conditions.
- Routinely requires the ability to move or transport supplies or equipment weighing up to 30 pounds unassisted, while ascending or descending stairs.

How to apply:
- **Follow the instructions on how to apply here: Apply Now!**
- Incomplete applications will NOT be considered.