



## Position Opening – Shelter Advocate

- **Full time:** 2<sup>nd</sup> Shift; Sunday-Thursday 3pm-11pm \*
- **Variable Part time:** primarily weekend shifts (including overnights) with weekday & holiday coverage as needed.

**Pay: \$21.42 per hour; \$2.50 per hour shift differential for hours worked between 11pm-7am**

\*full time compensation includes the following benefit package:

- *Generous PTO accrual*  
(20 hours/month, increases after year two)
- *10 paid holidays/year*
- *DAIS pays 80% of health & dental insurance premiums*
- *Vision insurance*
- *Flexible Spending Account*
- *Short & Long-term Disability plans – fully paid by DAIS*
- *Life & Accidental Death Insurance-fully paid by DAIS*
- *Employee Assistance Program*  
(provides free legal, financial & work-life services)
- *401(k) plan – employer match available*
- *Investments in Professional Development & Training*

DAIS Shelter Advocates work to ensure that victims of intimate partner violence and their children staying in our emergency shelter have a safe, dignified, and empowered experience as they work to address the impact of intimate partner violence in their lives. See above for available shifts. Overnight shifts are awake shifts.

### About DAIS:

Domestic Abuse Intervention Services (DAIS) empowers those affected by domestic violence and advocates for social change through support, education, and outreach. DAIS envisions a nonviolent community that actively promotes safety, peace, justice, and hope.

### Primary responsibilities that contribute to a safe, dignified, and empowered experience for clients include:

- Maintaining cleanliness in shelter common areas, including the shelter kitchen; engaging clients to participate in efforts
- Cleaning and preparing rooms for client intakes
- Assisting clients with daily living needs
- Understanding and utilizing principles of trauma informed care and the empowerment philosophy of advocacy to support clients
- Conducting shelter intakes and shelter orientations
- Supporting other client and crisis services as needed, including providing help line coverage, monitoring security cameras, and providing building access to shelter clients
- Communicating shelter rules and communal living guidelines to clients and addressing difficulties or problems that arise
- Maintaining professionalism and professional boundaries with clients and staff alike
- Demonstrating humility

### Qualifications:

Our clients come from all different backgrounds, and **so do our employees**. If you're passionate about working in role like this, and you meet the minimum requirements of the position, we'd love to hear from you. Persons of color and LGBTQIA+ individuals are encouraged to apply, as the strength of our team stems from our diversity. **DAIS is an equal opportunity/affirmative action employer.**

### Required:

- High school graduates or equivalent

### Preferred:

- Two years of experience working with trauma survivors
- Experience in a residential setting & crisis intervention
- Knowledge of domestic violence issues and bilingual abilities

### How to apply:

- **Submit the following 3 things:**
  - ✓ Cover letter – tell us a little about yourself
  - ✓ Resume – tell us what you've done in the past
  - ✓ DAIS Application for Employment – found on our website <https://abuseintervention.org/jobs/>
- Incomplete applications will NOT be considered.
- Applications will be accepted until the position is filled.
- Complete applications may be submitted:
  - Via email as an attachment to: [daisemployment@abuseintervention.org](mailto:daisemployment@abuseintervention.org)
  - Via our website: <https://abuseintervention.org/jobs/>
  - Via fax or US Mail (address & fax number available on website)