



## Position Opening: Case Manager – Domestic Violence

**Full-time, non-exempt**

**\$21.00 per hour**

DAIS is seeking a Case Manager to join our team. Case Managers at DAIS provide crisis-based trauma informed services to victims of intimate partner violence and their children. Case Management services at DAIS are provided using a strengths-based approach and include crisis management, safety planning, advocacy, resource referrals, and parenting support. In addition, Case Managers collaborate with other program staff at DAIS to ensure client needs are addressed as identified, including collaborating closely with Shelter staff to assist in meeting the needs of clients utilizing our shelter services. Case Managers at DAIS also collaborate with other service providers throughout Dane County and will be expected to travel to various partnership sites around Dane County to meet with clients in confidential locations. This position is primarily scheduled during business hours; however, some evening hours may be necessary.

### **About DAIS:**

Domestic Abuse Intervention Services (DAIS) empowers those affected by domestic violence and advocates for social change through support, education, and outreach. DAIS envisions a nonviolent community that actively promotes safety, peace, justice, and hope.

### **Qualifications:**

There's no such thing as a perfect candidate. Our clients come from all different backgrounds, and so do our employees. If you're passionate about utilizing your skills in a role like this, and you meet the minimum requirements of the position, we'd love to hear from you. Persons of color and LGBTQIA+ individuals are encouraged to apply, as the strength of our team stems from our diversity. **DAIS is an equal opportunity/affirmative action employer.**

- A four-year college or university degree is preferred though relevant work experience may be considered in lieu of a degree.
- Experience working with victims of trauma and their children required.
- Excellent written and verbal communication skills and an attention to detail required.
- Knowledge of domestic violence issues strongly preferred.
- Experience working with individuals and families from diverse backgrounds preferred.
- Experience in crisis intervention preferred.
- Knowledge of community resources in Dane County preferred
- Excellent computer skills including knowledge of and experience with Microsoft Office preferred.
- Bilingual (English/Spanish) preferred
- Valid driver's license, proof of vehicle insurance & access to an automobile for use during work hours

### **Benefit package includes:**

- Generous PTO accrual (20 hours/month, increases after year two)
- 10 paid holidays/year
- DAIS pays 80% of health & dental insurance premiums
- Vision insurance
- Flexible Spending Account
- Life & Accidental Death Insurance, premiums paid by DAIS
- Short-term & Long-term Disability plans, premiums paid by DAIS
- Employee Assistance Program (provides free legal, financial & work-life services)
- 401(k) plan with employer match

### **How to apply:**

- **Submit the following 3 things:**
  - ✓ Cover letter – tell us a little about yourself
  - ✓ Resume – tell us about your work and volunteer experience
  - ✓ DAIS Application for Employment – found on our website <https://abuseintervention.org/jobs/>
- Incomplete applications will NOT be considered.
- Applications will be accepted until the position is filled.
- Complete applications may be submitted:
  - Via email as an attachment to: [daisemployment@abuseintervention.org](mailto:daisemployment@abuseintervention.org)
  - Via our website: <https://abuseintervention.org/jobs/>
  - Via fax or US Mail (address & fax number available on website)