# FAQ

This FAQ is in response to questions regarding the RFB for Various Interior Facilities Improvement Projects issued on May 26, 2023 *(updated on June 20, 2023)* by Domestic Abuse Intervention Services, Inc.

# Q. What countertops are being considered?

A. At this time, stainless steel and quartz are being considered. We may be open to other materials that are durable and hygienic. An additional row has been added to Attachment C for separate pricing purposes for stainless steel and quartz.

#### Q. What documents/reports need to be completed by the Contractor for CDBG?

A. The Employment & Contractor Summary Report (completed by Contractor) and Labor Standards Enforcement Report – HUD Form 4710 (completed by Contractor and DAIS). Other documents required are detailed invoicing statements as listed under section 10 of the RFB document.

#### Q. What type of door will be installed?

A. A wood door, with no electrical components or windows. DAIS will provide door handle/locking mechanism through our security company. Ideally, the door will be similar in color to the doors across the hall and the other office door.

#### Q. What decision has been made about the wall demolition?

A. We would like to create a partial/half wall, including a ledge of some sort (likely wood). This has been updated in the RFB document.

#### Q. Who will provide the new office furniture?

A. DAIS will purchase and install any new office furniture (Desks, tables, storage, etc.).

# Q. Is the breakdown of pricing on page 8 for information purposes only, or can some scope be selected on its own, with other scope unselected?

A. The breakdown of pricing is for information purposes only, looking at the different phases of the project. All scopes of work must be included in the bid.

# For further information regarding this RFB or FAQ,

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