About DAIS
Domestic Abuse Intervention Services (DAIS) empowers those affected by domestic violence and advocates for social change through support, education, and outreach. DAIS envisions a nonviolent community that actively promotes safety, peace, justice, and hope. Those representing the organization do so through mutual respect, openness, collaboration, and shared responsibility. DAIS is an equal opportunity/affirmative action employer.

Position Opening:
• Bilingual Case Manager

Full-time, Non-exempt
Pay starts at $16.00 per hour based on experience and qualifications

Case Managers provide comprehensive, trauma informed case management services to victims of domestic violence who are utilizing DAIS services. Services are provided using a strengths-based approach and include crisis management, safety planning, advocacy, resource referrals, and parenting support. Case Managers provide direct services to Support Groups and to the DAIS Help Line on a back-up basis and provide consultation and support to DAIS Shelter staff working with clients in the Shelter Program. Our Bilingual Case Manager will require fluency in English and Spanish. A valid driver’s license, satisfactory driving record, proof of vehicle insurance and access to a vehicle during work hours is required. Case Managers may have scheduled daytime and evening hours.

Benefits include medical and dental coverage, vision coverage options, life insurance, short-term disability insurance, long-term disability insurance, option to participate in a 401(k) plan, and generous paid time off.

Qualifications:
• A bachelor’s degree is preferred though relevant work experience may be considered in lieu of a degree.
• Experience working with victims of trauma and their children required.
• Excellent written and verbal communication skills and an attention to detail required.
• Knowledge of domestic violence issues strongly preferred.
• Experience working with individuals and families from diverse backgrounds preferred.
• Experience in crisis intervention preferred.
• Knowledge of community resources in Dane County preferred
• Excellent computer skills including knowledge of and experience with Microsoft Office preferred.
• Bilingual (English/Spanish) preferred
• Authorized to work in the United States without sponsorship.

To apply:
Interested individual applicants only please, DAIS prefers not to be contacted by third party staffing agencies. The following application materials will be needed for consideration:

• Current resume, cover letter, and three professional references.
• A completed affirmation of employment interest and information (form can be downloaded from the DAIS website).
• Applications will be accepted until the position is filled.

Applications submitted without a cover letter and resume will NOT be considered.

Completed applications may be submitted via email as an attachment to: daisemployment@abuseintervention.org, or by U.S. Mail to DAIS, Attn: Human Resources, 2102 Fordem Ave. Madison, WI 53704.

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